



TEI ROCK DRILLS

TEI ROCK DRILLS, INC

P.O. Box 1309

Montrose, CO 81402

Job Description

Title: Machinist Level 1

Reports to: Production Manager

Department(s): Machine Shop

Classification: Non-Exempt Full-Time On-Site Position (Standard Hours 7:00am – 5:30pm M-TH)

Pay Range: Based on job-related experience, merit, & seniority within TEI Rock Drills

Job Summary

- Entry level Loading & Operation of Manual Machining Centers, CNC Machines, & Grind Equipment in Machine Shop area. Assist with Entry level operation of the Weld Burn Table. Complete these tasks as outlined by current Engineered Blueprints & Production Part Drawings with accuracy under supervisory assistance.

Summary of Essential Job Functions

- Accurately load raw material and run machined parts on CNC machines, Manual Machines, & Grind Machines in an assigned Primary Area of Machine function with supervision
- Introduction to measuring critical features accurately to ensure they're measured & inspected to current Engineered Blueprint according to the in-process inspection report
- Deburr and clean manufactured parts as needed with supervision
- Setup and accurately produce machined parts on Manual Mills and Lathes with supervision
- Adhere to Machine Shop schedule as set by Production Manager & Director of Operations
- Accurately operate Burn Table and clean parts for inventory and customer orders in a timely manner with supervisory direction
- Clean, organize, and maintain Machine shop and all other areas of daily work

Minimum Requirements

- High school diploma or GED or comparable education training certificate
- Preferred minimum 1-3 years CNC Lathes, Milles, and/or Multus Machining experience
- Ability to be TEI Forklift certified
- Must possess a current and valid State Issued Driver's License

Abilities Required

- Must be able to identify and properly use Personal Protective Equipment (PPE), demonstrate lock out tag procedures and OSHA requirements and guidelines
- Must demonstrate compliance with OSHA and EPA requirements and guidelines demonstrating safe workplace practices in the identification, handling and storage of hazardous materials
- Must be able to read and interpret Engineered Blueprints and Production Part drawings
- Own personal measuring instruments (i.e., calipers, micrometers, etc), & possess ability to use & interpret them
- Ability to stand throughout most of each work shift; lift and carry 50 Lbs. and maneuver up to 100 Lbs.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

I have read and understand my job description.

Employee Name: _____

Employee Signature: _____

Date: _____